



**ANGLOPHONE WEST SCHOOL DISTRICT
DISTRICT EDUCATION COUNCIL
MINUTES
Thursday, April 20, 2017
Fredericton Education Centre**

Council Members Present:

- Andy Saunders – SD 02
- Heather Hogan – SD 03
- Miriam Grant – SD 04
- Andrew Corey – SD 05
- Stephanie Haslam – SD 06
- Terry Pond – SD 07
- Sean Winslow – SD 08
- Jane Buckley – SD 09 – Vice Chair
- Kimberley Douglas – SD 10 – Chair
- Faith Kennedy – SD 11
- Wallace Carr – SD 12
- Mark Noël – SD 13

Council Member Regrets:

- Sheila Gallagher – SD 01
- Darrah Beaver – First Nations

ASD-W District Staff Present:

- David McTimoney, Superintendent
- Shawn Tracey, Director of Finance and Administration
- Tanya Whitney, Director of Schools – OEC
- Jay Colpitts, Director of Schools - WEC
- Karen Morton, Director of Human Resources
- Jason Humprey, Director of Communications
- Carol Clark-Caterini, Executive Assistant to the Superintendent and District Education Council

Guests:

- Media (1)
- Members of the public (2)

Vacancies:

- Vacant – Student Representative

Call to Order / Comments by the Chair

Kimberley Douglass, Chairperson called the meeting to order at 6:35 PM. and she welcomed everyone to the public meeting at the Fredericton Education Centre.

Approval of the Agenda – April 20, 2017

The agenda was approved by consent with the addition of one item under “Correspondence” and read by Carol Clark-Caterini.

Approval of Minutes from Previous Meeting – March 23, 2017

The March 23, 2017 minutes were approved by consensus.

Business Arising from the Minutes

Kingsclear Consolidated Sustainability Study

The District Education Council (DEC) Chair acknowledged an earlier meeting that was held that night prior to the public meeting where the Kingsclear Consolidated School Sustainability Study was reviewed and discussed. As a result of this working meeting, no further working meetings were needed prior to the final 3rd public meeting that will be held on May 4, 2017 at the Fredericton High School, Tom Morison Theatre at 6:30 PM.

Councilor Mark Noël reviewed the three possible outcomes that were included in the Superintendent’s presentation on April 4th at the Public Meeting #1. The possible outcomes are: the school to remain status quo, a recommendation to the Minister to repair the school, a recommendation to the Minister for closure, moving the students elsewhere – a) close and move students to a new school in Hanwell if and when it is built; b) close in June 2018, c) close in 2017.

MOTION

.... to remove the recommendation of option C, that we do not consider closing the Kingsclear Consolidated School in 2017.

Moved: Mark Noël

Seconded: Heather Hogan

Motion Carried

MOTION

.....we also remove the option of closing the school in June 2018.

Moved: Mark Noël

Seconded: Sean Winslow

Motion Carried

Councilor Kimberley Douglass and Councilor Jane Buckley both had their vote recorded as NAY for both motions.

Kingsclear Consolidated Sustainability Study binders will be prepared for the Minister (if vote is other than status quo), district office personnel, Kingsclear Consolidated School and any requests made by Councilors. Councilor Faith Kennedy requested a copy of a binder for her records.

Carleton North High School Theatre

Councilor Andy Saunders from Sub-district 2 made the committee aware of a recent community meeting held at the Carleton North High School on Tuesday, March 28th. At that time, a unanimous committee recommendation for the renaming of the Carleton North High School Theatre, was made in memory of a well-known teacher and play-write Weldon Matthews. A formal request has been made by the Carleton North High School to rename the school theatre, the ***Weldon Matthews Theatre***.

Councilor Andy Saunders provided the meeting minutes and a letter from the PSSC Chair. This information was posted to the District Education Council portal for review and the Superintendent read the correspondence from the PSSC Chair and contents of the minutes related to the request of the Council.

Councilor Mark Noël reviewed *Policy ASD-W-GP8 - Appendix A - Naming of a School Room*.

MOTION

.....I so move that we accept the Carleton North High School PSSC recommendation that we accept the renaming of the Carleton North High School Theatre as recommended by the PSSC, to be called the ***Weldon Matthews Theatre***.

Moved: Andy Saunders

Seconded: Jane Buckley

Motion Carried

Capital Improvement Projects and Major Capital Construction Projects

Shawn Tracey, Director of Finance and Administration was available for any questions the Council should have about the Capital Improvement Projects and the Major Capital Construction Projects. Councilor Mark Noël asked if a recent correspondence from the Hubbard Avenue School PSSC would be addressed in these upcoming projects. Shawn verified that the request was for a review of the drop-off area which will be completed this summer. Also the storage and upgrade to the washroom area is included on the Capital Improvement Projects that will be evaluated by priority.

Councilor Wallace Carr thanked the school staff, district staff, and the contractor, who has offered to work free of charge, to restore the damaged field at the Sunbury West School. The Superintendent acknowledged a letter that he had received from the School Principal for a security system and fence to be installed. Shawn confirmed that the school has a security system but upgrades can always be added. The Superintendent recommended to focus on the field repairs and securing the property from vandalism. Recognition of the contractor's generosity and volunteers will be made public at a later time.

Councilors were reminded to be prepared to discuss upcoming projects at the May 11th working meeting and May 18th public meeting.

10 Year Education Plan Follow-up to Consultation

Kimberley Douglass recognized that she had attended a consultation meeting with Councilor Sean Winslow in February 2017. District staff that includes, Dianne Kay, Director of Curriculum and Instruction and Gina Dunnnett, District Alignment Champion are a part of the Education Plan Implementation Planning Team along with several Department of Education and Early Childhood Development staff.

In April 2017, a follow-up meeting was held where it was confirmed that all public consultations had been completed. In addition to this, four emerging recommendations were brought forth to be considered by the Education Plan Implementation Planning Team. These recommendations will be shared with ASD-W Senior Management with hopes of approval prior to the end of the 2016-2017 school year, as schools will be involved. **ACTION:** Councilor Sean Winslow requested that Gina Dunnnett, District Alignment Champion, present to the Council at a future working meeting.

Correspondence

Councilor Wallace Carr acknowledged correspondence from the Burton Elementary School Parent School Support Committee (PSSC) in the winter of 2017. Their request was to present to the District Education Council. At that time, the workload of the Council did not permit time for a presentation but consideration would be given for the new school year. Recent correspondence from the Burton Elementary School PSSC was acknowledged and a request was made to present to the Council during the October 2017 Public Meeting. As well, an invitation was given for the District Education Council to hold a meeting at the Burton Elementary School. The Chairs response to this correspondence was

that the 2017-2018 calendar and workload would not be determined until August 2017. At that time, if the council feels that a presentation from them would be helpful in determining our priorities, then we will contact them.

Carol Clark-Caterini announced that on April 5, 2017 she had received an e-mail from Sub-district 1 Councilor S. Gallagher, notifying the Council of her resignation effective immediately. To begin the process of securing another Councilor in this area, Kimberly Douglass acknowledged that the Minister of Education and Early Childhood Development had been notified of this resignation, Sub-district 1 PSSC Chairs and School Principals will be notified of the recent vacancy and a request will be made to share this within their school communities by school newsletters and/or the school's voice messaging system. Local French and English newspapers will be contacted by Jason Humprey, Communications Director for Anglophone West School District, with this vacancy announcement and a request for those interested in representing their area as a District Education Councilor to submit their name and experiences to Carol Clark-Caterini at 1135 Prospect Street, Fredericton, E3B 3B9 or by e-mail carol.clark-caterini@gnb.ca

New Business

John Caldwell High School Surplus Property

Shawn Tracey showed a map of the John Caldwell School landscape and he provided the council with the Town of Grand Falls proposal to trade the land they own (*PID 65151532 and a portion of PID 65014128*) which is adjacent to the school for the parcel of land owned by the Province of NB for the John Caldwell School playground and ball field. Currently, the students need to cross the road to access the play area. If this proposal is approved by the Council, a splash pad is planned to be developed by the Town of Grand Falls.

MOTION:

..... to declare the land, PID # 65151516 as surplus.

Moved: Jane Buckley

Seconded: Terry Pond

Motion Carried

Code of Conduct Investigation:

On April 6th a meeting was held at the Woodstock Education Centre where the following two motions were carried:

MOTION:

.....I move that after a review and investigation the Anglophone West School District Education Council has determined that former Councilor Sheila Gallagher acted in violation of the ASDW-DEC's Councilors' Code of Conduct (Policy no: ASD-W-GP5) and a written complaint of misconduct made under the Code was founded.

Moved: Jane Buckley

Seconded: Andy Saunders

Motion Carried

MOTION:

.....I move that pursuant to paragraphs 5.4 and 5.5 of the ASD-W-DEC's Councilors' Code of Conduct (Policy No: ASD-W-GP5) and the ASDW-DEC's determination of misconduct on the part of former Councilor, Sheila Gallagher, the ASD-W-DEC hereby declares that Ms. Gallagher has acted willfully or negligently in contravention of the Education Act because of Ms. Gallagher's failure to exercise her duties under the Education Act in good faith.

Moved: Jane Buckley

Seconded: Heather Hogan

Motion Carried

Superintendent Monitoring Report:

ASD-W-ER3: School Culture - the Superintendent presented a report called *ASD-W-ER3: School Culture* as per the Annual Planning Cycle. This report is presented once per year and is also posted publicly on the ASD-W website.

ASD-W-EL3: Employment, Compensation and Benefits - the Superintendent presented a report called *ASD-W-EL3: Employment, Compensation and Benefits* as per the Annual Planning Cycle. This report is presented once per year and is also posted publicly on the ASD-W website.

ASD-W-EL5: Asset Protection - the Superintendent presented a report called *ASD-W-EL5: Asset Protection* as per the Annual Planning Cycle. This report is presented once per year and is also posted publicly on the ASD-W website. A discussion was had about the recent damage at the Sunbury West School sports field which is considered as school property. Consensus were given that the concept of a fence installed around this area would be a good investment.

Councilor Noël, asked if schools had insurance to cover such damage. The Superintendent confirmed that the Province of New Brunswick was self-insured.

ASD-W-GP10: District Hiring Process – Councilor Jane Buckley and Councilor Kim Douglass will make arrangements to meet with ASD-W Human Resources Department to review files. **ACTION:** Councilor Buckley and Councilor Douglass will report back to the District Education Council at the May Public Meeting.

Committee Reports:

Policy Committee Update

Councilor Mark Noël provided an update from the Policy Committee. A new format for writing policies will be the Superintendents interpretations of the policy and expectations to soon meet is expected.

Travel Policy:

The DRAFT Travel Policy had been carried forward from the work of the previous Council. This draft Travel Policy has been saved to the DEC Portal for Councilors to review. The Council reviewed the draft Travel Policy and revisions were made in *Appendix A*, second bullet, to reflect, “Is the DEC member actively participating in the event or just attending? As well, the “s” was removed from the word request under the fifth bullet.

MOTION:

.....I would move that we adopt the Travel Policy with the corrections made tonight.

Moved: Mark Noël

Seconded: Jane Buckley

Motion Carried

A discussion was had in favor and a concern for more work to be done on this policy.

Sexual Orientation and Gender Identities:

A discussion was had amongst Councilors about the importance of this policy and to follow the actions of other school districts that have implemented the policy. The policy is a clear indication of our interests in supporting the rights of the LGBTQ community. **ACTION:** Carol will include this report in the format as the Travel Policy with the assistance of Mark Noël.

Superintendent Evaluation Update:

Councilor Mark Noël announced that an update should be available at the public meeting in May 2017.

Public Comments:

There were no public comments.

Closing Comments:

Councilor Wallace Carr invited everyone to the Geary Elementary School on Friday Night and Saturday morning to support a school fundraiser.

Chairperson Kimberley Douglass thanked the public for attending tonight’s meeting and she thanked the district office staff for their attendance and their assistance with tonight’s presentations. Kimberley also recognized that we meet on unceded Wolastoqiyik grounds and she acknowledged the work over the past years of former Councilor Sheila Gallagher from Sub-district 1.

Date for Next Public Meeting:

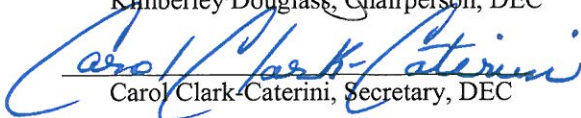
Meeting # 3- Kingsclear Consolidated School Sustainability Study on May 4th at 6:30 PM
Public DEC Meeting at the Woodstock Education Council on May 18th at 6:30 PM

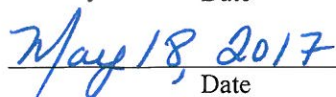
Adjournment

Councillor Miriam Grant motioned to adjourn the public meeting at **8:20 p.m.**


Kimberley Douglass, Chairperson, DEC


Date


Carol Clark-Caterini, Secretary, DEC


Date